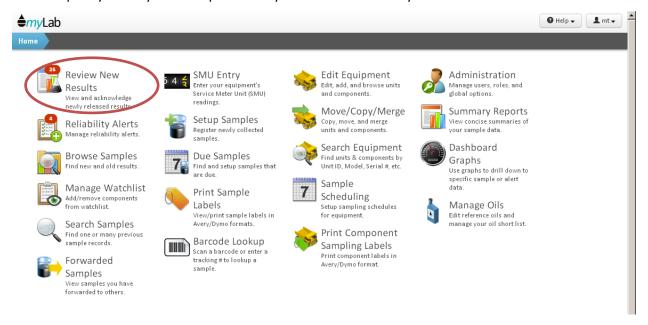
Watch List

The watch list is typically used for components that you are keeping an eye on, due to previous results or unusual operation.

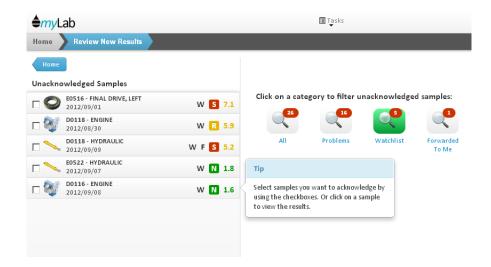
Anytime you'd like to see the next sample results to decide what action to take, you should put the component on the watch list. This way no matter the severity of the next sample, it will be brought to your attention.

You can quickly see any new sample results you haven't looked at yet here in review new results.



By clicking here on the watch list filter, you can quickly see all of the new results for components on the watch list.

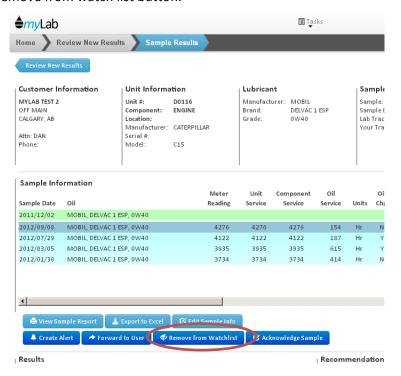




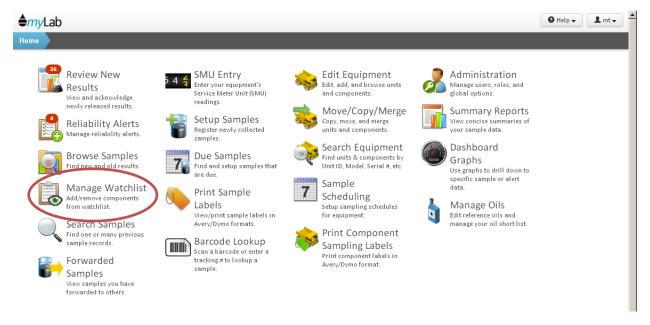
If you'd like to remove a component from the watch list as its latest results are normal, you can quickly open the results.



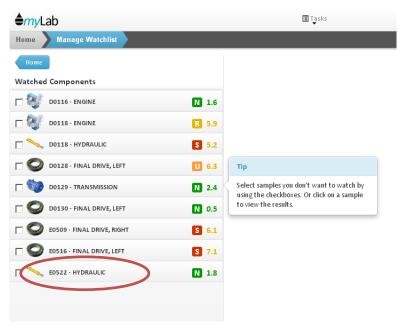
And then click the remove from watch list button.



You can also see of latest results for all components on the watch list here, under the manage watch list task.



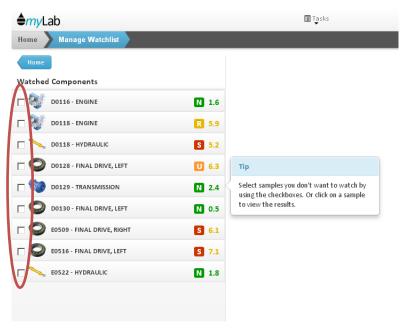
In here, it doesn't matter if the latest sample results have been acknowledged or not. You can click to open any result for further review.



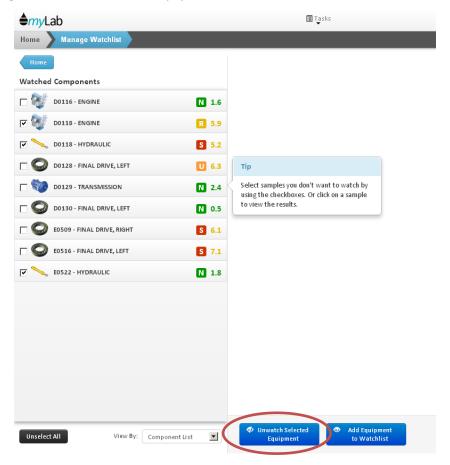
Again, you can remove a component from the watch list here.



Going back to the watch list view, you can also select and remove multiple components from the watch list by checking the boxes here.



And then clicking the un-watch selected equipment button.

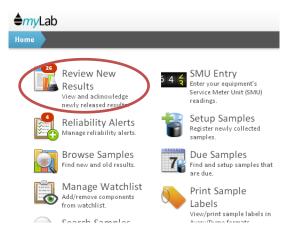


By default, the components on the watch list are shown in a flat list. If you've got lots of components on watch, you can also choose to view them by the equipment hierarchy here, just like the edit equipment task. MyLab will remember your preferred setting.

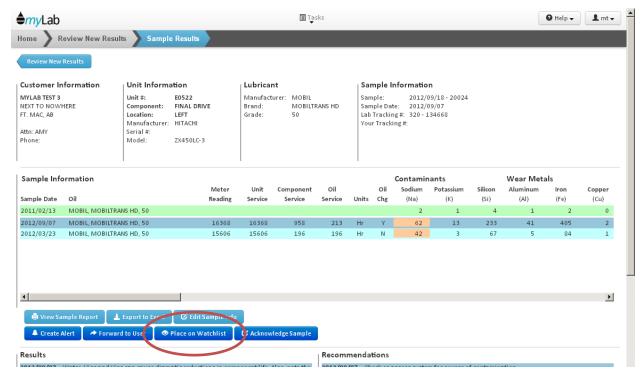


There are many ways to add equipment to the watch list.

This is commonly done from new results.

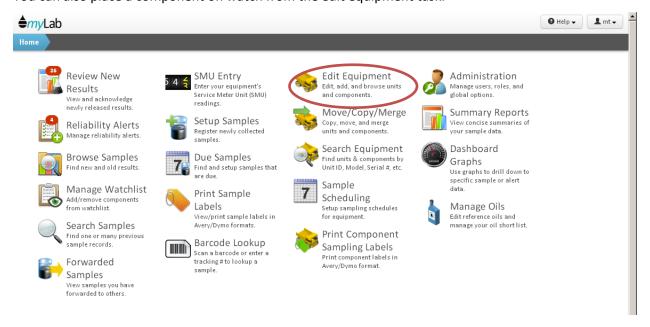


Let's say you get a new result that concerns you. While you're reviewing the results, you decide not to take action at this time, but to send in another sample to verify that the problem is real. In this case click the place on watch list button here. The component is now on the watch list, and you'll see the next sample in review new results when it's done.

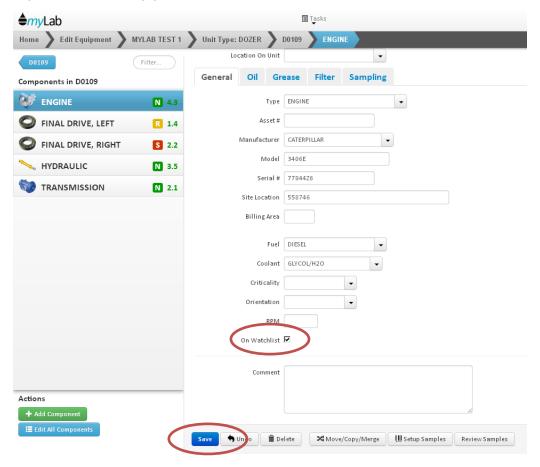


You can now acknowledge this sample and move on.

You can also place a component on watch from the edit equipment task.

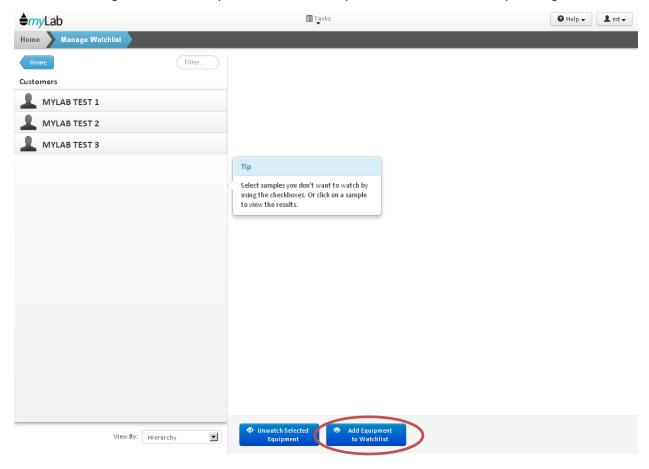


On the component details, simply check off on watch list. And then click save.

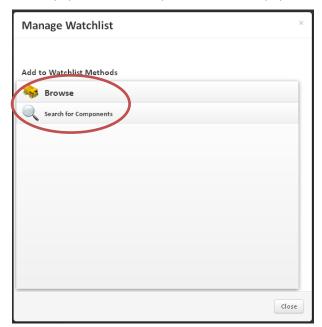


You could also use the search equipment task to find a piece of equipment which will take you again to the component details.

Under the manage watch list task you can also add components to the watch list by clicking here.



You can then either browse the equipment hierarchy, or search for equipment to add.



Using browse, you can use the check boxes here to place multiple components for a unit onto the watch list like this.



Using the search method, enter a unit to search for here and press search.



Again, you can use the checkboxes to select multiple components. And then click add to add them to the watch list.

